



Becoming a



childminder in



Wolverhampton?



Ideally you will be experienced with young children and have considered the impact childminding may have on your partner, children and home.

### REGISTRATION WITH OFSTED

Anyone looking after children under eight who is not a close relative of the child must register with Ofsted.

In order to prepare you Wolverhampton Early Years, Childcare and Play Service provide a Childminder Induction Programme twice a year. There are 15 places available in February and September. Therefore, we ask all candidates to undertake an application and assessment process.

### CONDITIONS

The following conditions need to be met before applying for a place on the Childminder Induction Programme

- You are able to prove you are a UK citizen or are eligible to work in the UK
- You have written permission from your Landlord or Mortgage provider to run a business from home
- All members of the household over 16 will need an enhanced CRB disclosure
- Your GP is able to confirm you are physically and mentally fit to care for children
- You are able to provide two referees who are not related to you

### REGISTRATION REQUIREMENTS

If you intend to care for children from 0–5 you will need to meet the Early Years Foundation Stage (EYFS) requirements as part of your registration. All childminders by law must meet the Welfare Requirements and the four themes of EYFS

- Safeguarding and promoting children's welfare
- Suitable people
- Suitable premises
- Organisation
- Documentation

Early Years Foundation Stage is a play-based framework. A balance of adult-led activities and following the children's interests. Children will need to have access to outdoor and indoor play.

EYFS centres around four themes;

- Unique Child
- Positive Relationships
- Enabling Environments
- Learning and Development

Childminders must carry out sensitive observational assessments of children and use this information to help them make progress in their learning.

**You will be asked to respond to some of the points in this leaflet as part of your application for a place on the Childminder Induction Programme**

## CHILDMINDER INDUCTION PROGRAMME

In order to become a registered Childminder in Wolverhampton you must undertake the following training. This can take **up to 6 months**. There are two opportunities per year to undertake the Induction Programme with **15** places available in February and September

Your training will consist of:

- A briefing evening
- Early Years Foundation Stage Awareness training (assessment)
- Home Based Childcare Service (college course)
- E-learning Children's Workforce Induction Training
- Business Planning Workshop
- Child Protection Basic Awareness
- Paediatric First Aid – £30.00 will be required

**You must attend every training session and complete all work associated with training.**

## NEXT STEPS

If you have any queries you can ring Jo on Tel: 01902 550865. To apply for one of the 15 places either email

jo.nosko@wolverhampton.gov.uk or write to:  
Jo Nosko, Early Years, Childcare and Play Service, Lichfield Road, Wolverhampton, WV11 3HT

## SUSTAINABILITY

All childminders are self-employed and are expected to ensure they operate a viable business, this means;

- Being able to afford any initial start-up costs for the business e.g. safety / nursery equipment and resources
- Having an understanding of the likely demand for your service before you start
- Being aware of the other childcare facilities in your area and how this might impact on your business
- Considering the type of service you will offer and what will be your selling points
- Considering how you will market and promote your business
- Set realistic fees which will cover your costs and generate a reasonable income without relying on external funding

Please be aware that if you register as a childminder you will need to;

- Take out Public Liability Insurance
- Take out car insurance for business use
- Register as self-employed with HMRC and comply with the law for sole traders
- Keep accurate accounts relating to your business

Please can you send me an application form for the  
Childminder Induction Programme.



My Name is .....

My Address is .....

Email Address: .....

Telephone Number: .....

